

**Application for a Building Permit**

***Banyule B.P.i***

***Building Permit and Inspection Services***

Building Act 1993 / Building Regulations 2006 Regulation 301

Website: [www.banyulebpi.com.au](http://www.banyulebpi.com.au)

Head Office: 9-13 Flintoff Street, Greensborough. Phone : 9433 7777 Fax : 9432 3430

Postal Address : PO Box 51 Ivanhoe 3079

**Applicant**

Name	_____
Address	_____
	_____
	_____
Post code	_____
Phone	_____
Fax	_____
Mobile	_____
E-mail Address	_____

**Owner**

Name	_____
Address	_____
	_____
	_____
Post code	_____
Phone	_____
Fax	_____
Mobile	_____
E-mail Address	_____

**Property Details Where Building Work is to Occur;**

Number	_____	Lot	_____	Street	_____
Suburb/town	_____	Post code	_____		
Municipal District	_____				

**Builder (if known)**

Name	_____
Address	_____
	_____
	_____
Post code	_____
Phone	_____
Fax	_____
Mobile	_____
E-mail Address	_____

**Building Practitioners and Architects**

Name, category/class and registration number	Function/engagement (strike out not applicable)
1 _____	Prepared documents only/engaged in bldg work
2 _____	Prepared documents only/engaged in bldg work
3 _____	Prepared documents only/engaged in bldg work

**Nature of building work** (Tick applicable or give other description)

<input type="checkbox"/> Construction of new building	<input type="checkbox"/> Extension to existing building
<input type="checkbox"/> Alterations to existing building	<input type="checkbox"/> Change of use of an existing building
<input type="checkbox"/> Demolition of building	<input type="checkbox"/> Removal of a building
<input type="checkbox"/> Re - erection of a building	<input type="checkbox"/> Other

**Owner/Builder details**

I intend to carry out the work as an owner builder	Yes / No
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**Cost of Building Work**

Is there a contract for building work	Yes / No
If yes, state the contract price	\$ _____
If, no state the estimated cost of building work	\$ _____
(including the cost of labour and materials) Note: evidence of method of estimation may be required	
<b>**** IF MAKING PAYMENT BY CHEQUE PLEASE MAKE IT PAYABLE TO BANYULE CITY COUNCIL ****</b>	

**\*\* Signature of Owner / Agent :** \_\_\_\_\_ **Date:** \_\_\_\_\_

\*\* Strike out as applicable. Signature of agent affirms that owner/s have authorised agent to act on their behalf. S.17 of Building Act 1993  
Note: Signature also indicates that notes on back have been read, understood and accepted.

The information you are required to provide on this building application will be used in compliance with the Building Act 1993 & Building Regulations 2006. The Act requires the Council to forward the information to the Building Commission and also to keep a register of building permits issued on properties within the City of Banyule, which may be inspected by any member of the public

**OFFICE USE ONLY**

<b>Building Permit Fee</b>	<b>(91)</b>	\$ _____	(Inclusive of GST)
<b>Building Lodgement Fee</b>	<b>(87)</b>	\$ _____	
<b>Building Permit Levy</b> (0.00128)	<b>(92)</b>	\$ _____	
<b>File Administration Fee</b>	<b>(95)</b>	\$ _____	
<b>Additional Fees (if applicable) ( )</b>		\$ _____	
<b>Total</b>		\$ _____	

Note 1: Building practitioner means—

- (a) a building surveyor; or
- (b) a building inspector; or
- (c) a quantity surveyor; or
- (d) an engineer engaged in the building industry; or
- (e) a draftsman who carries on a business of preparing plans for building work or preparing documentation relating to permits and permit applications; or
- (f) a builder including a domestic builder; or
- (g) a person who erects or supervises the erection of prescribed temporary structures; or
- (h) a person responsible for a building project or any stage of a building project and who belongs to a class of people prescribed to be building practitioners but does not include—
- (i) an architect; or
- (j) a person (other than a domestic builder) who does not carry on the business of building.

Note 2: Include building practitioners with continuing involvement in the building work.

Note 3: Include only building practitioners with no further involvement in the building work.

Note 4: The use of the building may also be subject to additional requirements under other legislation such as the **Liquor Control Reform Act 1998** and the **Dangerous Goods Act 1985**.

Note 5: If an owner-builder is undertaking the project, there are restrictions on the sale of the building under section 137B of the **Building Act 1993**. Section 137B prohibits an owner-builder from selling a building on which domestic building work has been carried out within 6½ years from the completion of the relevant building work unless they have satisfied certain requirements including obtaining compulsory insurance. The Building Commission maintains a current list of domestic insurance providers.

Note 6: When an owner builder is nominated, the estimated cost of works must include value of materials and labour.

Note 7: Be aware that the building permit will not be issued until such time as the building permit fee and government levies are paid. *(This does not include monthly invoiced clients)*